



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.1

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: December 31, 2013

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 125 local projects have been initiated. Of these, 52 projects have been completed, 55 are fully underway, and 18 will get actively underway in the near future. Projects that appear in this document for the first time are noted and highlighted in italics.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Alsip zoning revisions	Jake Seid	Sept. 2013-Apr. 2014	Staff assistance	Key stakeholder interviews completed in December. Review of existing conditions will take place from January through February.
Antioch greenway plan (see website)	Jason Navota	Apr. 2012-Jan. 2014	Staff assistance	Partners and Steering Committee have reviewed the draft plan and provided feedback; plan is in final formatting phase. Board review and approval process is expected to move forward in January.
Bensenville comprehensive plan (see website)	Sam Shenbaga	Mar. 2013-Feb. 2014	Staff assistance	Recommendations memo approved by Village staff with minor comments. Memo forwarded to Steering Committee for review. Comments to be received by first week of January 2014. Plan to be drafted starting January 2014.
Berwyn capital improvements plan	Trevor Dick	TBD	Staff and consultant assistance	Project scoping underway.
Berwyn parking study	Lindsay Bayley	Nov. 2013-Sept. 2014	Staff assistance	Administrative process has begun. Draft scope reviewed by City staff, municipal resolution and basemap under development.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-June 2014	Staff and consultant assistance	CMAP staff revised the recommendations memo to include a summary of consensus on key zoning issues reached during the Steering Committee meeting that took place on November 19. After Berwyn approves the revised memo, staff will move forward with drafting the zoning ordinance.
Big Rock comprehensive plan (see website)	Trevor Dick	Feb. 2013 - Apr. 2014	Staff assistance	A meeting was held with the Plan Commission on December 9 to review the future land use plan and the vision, goals and objectives sections. Kane County and CMAP staff are currently working on a draft plan.
Calumet City comprehensive plan	Jack Pfingston	June 2013-May 2014	Consultant assistance	Steering Committee met December 2 to consider vision statements and objectives; recommendations memo reviewed by CMAP and will be revised for next Steering Committee meeting in mid-January.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jan.-Dec. 2014	Consultant assistance	RFP released on November 25 for consultant assistance.
<i>Carol Stream comprehensive plan</i>	<i>Nicole Woods</i>	<i>Feb. 2014-April 2015</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Project scoping occurred in December. A resolution referencing the project scope and work is scheduled to be presented to Village Board in January. The Steering Committee kick-off meeting is currently planned for early February.</i>

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago "Green Healthy Neighborhoods" in Pilsen and Little Village	Evy Zwiebach	Dec. 2013-Mar. 2015	Staff assistance	Project scoping is complete. Existing conditions analysis and data collection will begin in January 2014. Stakeholder interviews will begin in March 2014.
Chicago Heights comprehensive plan (see website)	Kendra Smith	Apr. 2013-Apr. 2014	Staff assistance	Staff is currently finalizing existing conditions report. Draft recommendations memo will be submitted to City staff for review mid-January for comment.
Chinatown neighborhood plan (see website)	Stephen Ostrander	Apr. 2013-May 2014	Staff assistance	On December 9, staff and community partners held a community town hall meeting at the Pui Tak Center, attended by over 150 residents, business owners, and other key stakeholders from the Chinatown community. Staff reported on the key findings of the Existing Conditions Report and the community engagement process, and then proceeded to ask attendees several keypad polling questions that followed up on the main themes and priorities that had emerged from those key findings. Staff revised and posted final Existing Conditions Report to website. Staff will next begin drafting recommendations memo for the project in January 2014.
Cicero comprehensive plan	Jonathan Burch	Mar. 2014-Feb. 2015	Consultant assistance	Scoping was restarted this past month with the goal of circulating the RFP by the end of January.
Cook County consolidated plan	Jonathan Burch	Apr. 2013-Nov. 2014	Staff assistance	Outreach for the sub-regional meetings in January and February is underway. Meetings are scheduled for January 15 in southern Cook County, January 29 in western Cook County, and February 4 in northern Cook County. Staff is reviewing and analyzing data for the key project components: housing needs, industry clusters, workforce training, and public services.
Cook County Forest Preserve District trail counts and policy report	Trevor Dick	Apr.-Jan 2014	Staff assistance	Staff has recently provided CCFPD staff with a draft plan for their review.
<i>Crystal Lake transportation plan</i>	<i>Nora Beck</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report.</i>
Des Plaines neighborhood plan (see website)	Berenice Vallecillos	May 2013-Apr. 2014	Consultant assistance	The lighting plan was drafted in December. Staff is currently analyzing the 150 surveys that were collected throughout the engagement process and modifications are being made to the draft strategies chapter based on feedback from the November 20 Steering Committee meeting and November 21 presentation to CMAP. Outreach and workshop materials

Project	CMAP lead	Timeline	Assistance type	Status and notes
				are being developed for the January 15 public workshop to review the recommendations strategies. The Implementation Plan will be drafted in January as part of the final plan document.
Dixmoor planning prioritization report	Jessica Gershman	Jan.-Sept. 2014	Staff assistance	Project scoping underway. Met with Dixmoor staff and mayor on December 20, and January meetings with staff and the Village Board will describe project and will seek approval of MOU and resolution to work with CMAP.
DuPage County Homes for a Changing Region project	Kendra Smith	Sept. 2013-Apr. 2014	Staff assistance	Staff met with Addison and Bensenville commissions December 9 and 16. Villa Park and Wood Dale commission meetings are scheduled for January 9. Development of a MetroQuest public engagement website is under development and will be available late January.
DuPage County unincorporated areas plan (see website)	Jack Pfingston	Oct. 2012-Feb. 2014	Consultant assistance	Final Steering Committee meetings to consider revised draft plans for both corridors met on December 11. Draft plans will go before the DuPage County Development Committee in January, with approval by the County Board expected in February.
Elgin Dundee Avenue corridor study	Samantha Robinson	TBD	Staff assistance and small grant	Due to staff changes at ULI and CMAP, as well as questions about ideal project timing, this project is on hold.
Elgin sidewalk gap and transit stop study	Lindsay Bayley	June 2012-Feb. 2014	Grant funds	Project resumed. Draft plan complete, reviewed by CMAP and Steering Committee, revisions underway. No-cost contract extension of 2 months granted.
Elmwood Park zoning assessment	Kristin Ihnchak	Jan.-Aug. 2014	Staff assistance	Scope, MOU, and resolution to be reviewed by Village Board on January 6.
Evanston bicycle plan	Jack Pfingston	June 2013-Mar. 2014	Grant funds	Data collection continues with first draft of Existing Conditions Report expected in early January.
Franklin Park industrial areas plan (see website)	Nicole Woods	Apr. 2013-Apr. 2014	Staff assistance	The existing conditions report was sent to Franklin Park staff for their review in December. In January, CMAP staff will incorporate staff comments into the report. A meeting with the Steering Committee to discuss the report and next steps is tentatively scheduled late January/early February.
Hinsdale parking study (see website)	Lindsay Bayley	Nov. 2012-Jan. 2014	Staff assistance	Final plan draft sent to Village staff. New Village manager to review plan and recommendations before wider distribution. Planning for open house in January underway.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Hoffman Estates workforce development project	Annie Byrne	Feb. 2013-Jan. 2014	Staff assistance	The third and final deliverable has been completed--the Structure and Sustainability Strategic Plan.
IDNR, Office of Water Resources, permittee water loss evaluation project	Tim Loftus	Feb. 2013-Jan. 2014	Staff assistance	A draft final report is undergoing revision following external review and is expected to be finalized and printed in January.
Kane County local food project	Jessica Gershman	Nov. 2012-Jan. 2014	Staff assistance	Final report being prepared with feedback from Kane County and Forest Preserve staff. Report will be used by County in relation to their new local food production program.
Kane County transit plan implementation	Trevor Dick	July 2012-Feb. 2014	Staff assistance	Staff is currently working on the draft plan. The draft plan is expected to be provided to County staff in January for their review.
Kane County / Carpentersville Homes for a Changing Region project (see website)	Jonathan Burch	Feb.-Jan. 2014	Staff assistance	Municipalities have received copies of all essays and are currently reviewing the documents. As each community finalizes their essay, staff will undertake report layout and design. A final sub-regional meeting among the four communities will occur in middle January to discuss the sub-regional report.
Kane County / Geneva Homes for a Changing Region project (see website)	Drew Williams-Clark	July 2013-Mar. 2014	Staff assistance	In December, CMAP and Kane County planners co-hosted a local expert panel to vet preliminary draft recommendations. Kane County planners also drafted key recommendations memos based on feedback from the panel. CMAP, MPC, and the Mayors Caucus are now vetting those memos. It is expected that revised memos will be shared with municipal staff contacts in early January.
Kedzie Avenue (Garfield Park) corridor plan	Samantha Robinson	July 2013-June 2014	Consultant assistance	Consultant is making edits to the existing conditions report based on feedback received from the Steering Committee. Key stakeholder interviews are being conducted. The consultant will hold a design session on December 3 with CMAP and City of Chicago staff.
Lake County Homes for a Changing Region project	Stephen Ostrander	Mar.-Dec. 2014	Staff assistance	<i>Newly added to monthly report. Scoping underway.</i>
Lake County Route 53/120 land use plan	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	Funding has been secured from Tollway and Lake County through UWP process. Consultants have been interviewed and a recommendation for selection will be brought to the CMAP Board in January. Municipalities within the IL53/120 corridor have been contacted and invited into the planning process as members of the Land Use Committee and the Finance

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				Committee. First BRAC meeting was held on September 17; Finance Committees were held October 21, December 3. Next FC January 28. First Land Use Committee meeting is anticipated for March 18.
Lake County sustainability plan (see website)	Kristin Ihnchak	Mar. 2012 – Mar. 2014	Staff assistance	The project team has incorporated edits from County staff and is scheduled for two January meetings with the Regional Planning Commission to review the draft plan.
Lan-Oak Park District master plan	Trevor Dick	Oct. 2013- June 2014	Staff assistance	Staff is currently working on the existing conditions report. Key person interviews have been completed and an online survey has been launched.
Lansing comprehensive plan (see website)	Sam Shenbaga	Oct. 2012-Feb. 2014	Consultant assistance	Draft Plan submitted to Village and CMAP on December 18. Comments to be submitted to consultant by January 6. Steering Committee meeting scheduled tentatively for early February.
Lincolnwood Devon Avenue corridor study	Liz Panella	June-Jan. 2014	Staff assistance and small contract	This project involved a Technical Assistance Panel (TAP) convened by ULI on September 10-11. The final report will be ready in January.
Lynwood comprehensive plan (see website)	Samantha Robinson	Oct. 2012-Feb. 2014	Consultant assistance	Consultant is drafting the comprehensive plan.
Lyons comprehensive plan (see website)	Sef Okoth	July 2013- June 2014	Staff assistance	Staff completed key-person interviews, summarized the public visioning workshop, and launched an online survey. Edits from CMAP staff were incorporated into the existing conditions report, which is being finalized to be forwarded to the Steering Committee in mid-January. Staff to begin drafting the project's recommendations memo in January.
Markham comprehensive plan	Erin Aleman	July 2013- June 2014	Consultant assistance	The existing conditions were presented to the Markham Steering Committee in early December. The consultant has begun work on the comprehensive plan. CMAP will continue provide support to the City as needed.
Morton Grove industrial areas plan (see website)	Nicole Woods	Feb. 2012- Feb. 2014	Staff assistance	Morton Grove staff continued to review the draft plan in December. CMAP staff will conduct final revisions in January. A draft of the plan is anticipated to be sent to the Steering Committee in late January.
Niles multimodal transportation plan	Jack Pfingston	Mar. 2013- Feb. 2014	Consultant assistance	Steering Committee met December 12 to consider revised draft plan. SSE will send revised draft out in January; public meeting to consider draft will be held later in January.
North Aurora comprehensive plan	Jack Pfingston	Jan.-Dec. 2014	Consultant assistance	Interviews with three potential consulting firms were held December 19; selection of project consultant expected in first week of January.

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Northwest Municipal Conference Des Plaines River trail access plan (see website)	Lindsay Bayley	May 2013-Apr. 2014	Consultant assistance	Developing recommendations memo and outline of plan document. More formal packaging of ECR also underway.
Northwest Water Planning Alliance drought preparedness / strategic planning	Tim Loftus	Feb. 2013-Jan. 2014	Staff assistance	The final report is under development and is expected to be issued in January.
Oak Lawn 95 th Street corridor study	Jake Seid	Jan. 2013-Feb. 2014	Consultant assistance	Consultant prepared and led the third Steering Committee meeting to present its draft corridor plan on November 13. Consultant revised draft based on Metra, Pace and CMAP feedback following review of draft. Consultant prepared implementation strategies and discussed these with CMAP staff via conference call on November 26.
Olympia Fields zoning ordinance update	Drew Williams-Clark	Apr. 2013-Mar. 2014	Consultant assistance	Consultants discussed report revisions and implementation draft with Village (December 5); prepared draft report revisions per Village, Metra, Pace and CMAP feedback received; monitored project website and Facebook page; coordinated upcoming Village meetings towards Plan adoption. Planning to prepare draft final report and materials for final Steering Committee meeting in preparation for Plan adoption.
Openlands local food policy	Jason Navota	Feb. 2013-May 2014	Staff assistance	Discussion draft of a scope of work for the Regional Food System Study is complete and being used as framework for discussing project with funders, academics/researchers, and local "industry representatives" working in the food system space.
Oswego market analysis	Trevor Dick	Mar 2013-Jan. 2014	Staff assistance	The draft Market Analysis was presented to the Advisory Committee on December 20. The Committee agreed to forward the report to the Village Board for discussion and approval at their January board meeting.
<i>Park Forest active transportation plan</i>	<i>Kristin Ihnchak</i>	<i>Mar. 2014-Nov. 2014</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Preliminary scope was drafted and sent to Village staff for review.</i>
Park Forest zoning revisions	Kristin Ihnchak	June 2013-Sept. 2014	Staff and consultant assistance	The project team is drafting a recommendations memo for Park Forest staff and Steering Committee review. Camiros was selected to provide advice during the zoning update process.
Prospect Heights comprehensive plan	Jack Pfingston	Aug. 2013-July 2014	Consultant assistance	First public workshop took place December 4. Stakeholder focus groups were held throughout December and the Steering Committee met December 18 to consider Existing Conditions Report.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Regional immigrant integration toolkit	Ricardo Lopez	Jan. 2013-Feb. 2014	Staff assistance	Internal review of draft toolkit underway. Complete draft toolkit will go to Steering Committee for review and comment at February 11 meeting.
Richton Park comprehensive plan (see website)	Kendra Smith	Aug. 2012-Feb. 2014	Consultant assistance	Plan chapters have been outlined and are being approved by Village staff. Consultant staff will continue drafting plan through January.
Richton Park zoning revisions	TBD	Feb.-Nov. 2014	Consultant assistance	Following the completion of the comprehensive plan, the consulting firm will update Richton Park's zoning ordinance to be consistent with the newly adopted plan.
Riverdale comprehensive plan	Erin Aleman	TBD	Consultant assistance	The Village of Riverdale selected Ratio Architects as its consultant for this project. A Steering Committee meeting was held December 12. The first community-wide public meeting will occur on January 9.
Rosemont comprehensive plan	Sam Shenbaga	June 2013-May 2014	Staff assistance	Existing conditions analysis and data collection underway. Latino workshop held on December 13 with good attendance and feedback.
South Elgin bicycle and pedestrian plan (see Facebook page)	John O'Neal	July 2013-June 2014	Consultant assistance	The Draft Existing Conditions Report (ECR) was completed and commented upon by CMAP, the Village, and Pace. These comments are being incorporated into the document, which will be forwarded to the Steering Committee at least one week in advance of their January 9 meeting.
<i>SSMMA Calumet Green Manufacturing Partnership</i>	<i>Erin Aleman</i>	<i>TBD</i>	<i>Staff and consultant assistance</i>	<i>Newly added to monthly report. Project scoping is underway.</i>
SSMMA Complete Streets plan	Lindsay Bayley	TBD	TBD	Project scoping is underway.
SSMMA interchange land use planning (see website)	Jessica Gershman	July 2012-Jan. 2014	Consultant and staff assistance	Steering Committee meeting was held December 12 to review final draft plan. Consultants are making edits and will bring the plan back to local representatives for final approval in January.
Summit comprehensive plan	Nora Beck	Dec. 2013-Nov. 2014	Staff assistance	Existing conditions analysis and community outreach steps underway; first Village Steering Committee meeting scheduled in January.
UIC multimodal transportation plan (see website)	Lindsay Bayley	June 2013-Sept. 2014	Staff assistance	Spring course outline and instructional plan developed; Existing Conditions report available online. Continuing to collect data through the Metroquest website, available through the end of January (http://uic.metroquest.com/).
Waukegan subarea plan (see website)	Stephen Ostrander	Oct. 2012-Mar. 2014	Staff assistance	CMAP staff continued drafting of the commercial corridor plan. Staff discussed draft plan recommendations with Jorge Torres, Special Projects

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				Manager for Mayor Wayne Motley. Staff also discussed key areas of the draft plan with potential community partners who may be able to help implement specific recommendations expected to be included in the plan.
Westchester comprehensive plan (see website)	Samantha Robinson	Nov. 2011-Jan. 2014	Staff assistance	The Plan Commission recommended approval of the comprehensive plan on October 29. The Village Board will review the plan in January.
Wicker Park-Bucktown parking study (see website)	Lindsay Bayley	Jan. 2013-Mar. 2014	Staff assistance	Draft recommendations revised; will be sent to Steering Committee in early January. Outlining of final plan underway.
Will County brownfield prioritization	Jake Seid	June 2013-Feb. 2014	Staff assistance	Completed formulation of site screening criteria to analyze potential brownfield sites identified in November. Prioritization of sites via GIS substantially completed in December, with adjustments to be completed in concert with Will County Land Use in January. Project completion, including prioritization report expected by February.
Winthrop Harbor comprehensive plan	Sam Shenbaga	TBD	Staff assistance	Initial meeting conducted with Village staff to understand community needs in early December. Scope of services drafted accordingly and sent to Village staff for review on December 17. Scope of services approved by Village and sent to Planning and Zoning Board and Village Trustees for review. Project to kick-off in February or early March.
Worth planning prioritization report	Stephen Ostrander	Oct. 2013-May 2014	Staff assistance	CMAP staff concluded individual interviews with wide variety of Village staff, trustees, Economic Development Commission members, and key stakeholders to gain insight into Village issues for upcoming priorities report. Held open community meeting for residents wishing to provide their input.
Zion comprehensive plan	Nora Beck	Feb. 2014-Jan. 2015	Consultant assistance	RFP released December 12, proposals due January 17.

Completed Projects with Active Implementation*

* Some projects do not have active implementation steps, or are being implemented through a follow-up project listed above; these projects are not listed below. A full list of completed projects is available at www.cmap.illinois.gov/lta.

Project	CMAP lead	Completion date	Assistance type	Recent implementation progress (updated quarterly)
Addison comprehensive plan (see website)	Sam Shenbaga	Jan. 2013	Staff assistance	Follow-up Homes for a Changing Region project underway.
Alsip comprehensive plan (see website)	Sam Shenbaga	Apr. 2013	Staff assistance	CMAP serving on Cicero Avenue Corridor Plan Steering Committee. Project underway and existing conditions report completed. Plan to be draft in first quarter of 2014.
Berwyn comprehensive plan (see website)	Sam Shenbaga	Oct. 2012	Staff assistance	Year-long zoning ordinance revision project underway. Recommendations memo currently under review by City staff and revised ordinance to be drafter in first quarter of 2014.
Blue Island comprehensive plan (see website)	Sam Shenbaga	June 2012	Staff assistance	Candidates selected for Comprehensive Plan implementation. Discussion held between CMAP and partner agencies (working in Blue Island) on ways to move forward with implementation of projects.
Bronzeville Alliance Retail corridor study, phase 2 (see website)	Sef Okoth	July 2013	Staff assistance	The Bronzeville Alliance, Aldermen and QCDC continue to work with the City and other stakeholders to implement different aspects of the Plan. On December 20, the City announced plans to build a 30,000 sq. ft., 16 million Arts and Recreation Center at Ellis Park to serve Bronzeville. Construction is projected to begin in fall 2014 and to be completed by 2015.
Campton Hills comprehensive plan (see website)	Jason Navota	Aug. 2012	Staff assistance	Plan Commissioner training complete. Coordination meeting of water utilities and Village administration with CMAP water experts occurred in May 2013. Implementation plan under review by the Village in parallel with their internal prioritization process. CMAP has reviewed and provided feedback on Campton Hills' first subdivision proposal after adoption of comprehensive plan. CMAP has accepted village's LTA proposal and will undertake (via consultant) a zoning and subdivision code revision to be consistent with the comprehensive plan, beginning in early 2014.
Carpentersville "Old Town" Area Action Plan (see website)	Trevor Dick	July 2012	Staff assistance	The village has met with major land owners along the river to pursue property acquisitions or easements to create more public open space. New pedestrian crosswalks are scheduled to coincide with Maple Avenue reconstruction in 2014. A new "OTM Old Town Mixed Use"

Project	CMAP lead	Completion date	Assistance type	Recent implementation progress (updated quarterly)
				district is planned to be created in 2014. The Village has met with and continues to work with ComEd to decide upon a screening solution for the substation within the Old Town area.
Chicago “Green Healthy Neighborhoods” plan for Englewood, Woodlawn, and Washington Park (see website)	Jason Navota	Mar. 2013	Staff assistance	Draft plan has been completed. Large Lot policy is being reviewed with the Aldermen, and Large Lot Ordinance will go to City Council the same month the final GHN plan goes to Plan Commission, either December 2013 or January 2014. Southeast Chicago Commission received CCT funding to begin plan implementation. RAGE moving forward reaching out to residents about a number of the recommendations of the plan.
Chicago Housing Authority LeClaire Courts redevelopment	Sef Okoth	Dec. 2013	Consultant assistance	<i>Newly completed. Final draft study report, along with a marketing brochure and presentation slides, were submitted on December 19 for comments. The final report will be mailed out on December 31, after which the consultant will be available for presentations over the next couple of months.</i>
Elmwood Park comprehensive plan (see website)	Nicole Woods	Apr. 2013	Staff assistance	Elmwood Park continues to implement recommendations from the Comprehensive Plan. The Village recently hired a parking consultant to analyze parking issues around Restaurant Row (North Avenue) and explore potential solutions. Additionally, Elmwood Park hired a part-time inspector to focus on property maintenance issues. The Village has also bought property near the Metra Station to develop a Metra Drop-Off Center, which supports the plan’s recommendation for pedestrian, bicycle, and train station enhancements. The Village is currently preparing for a zoning review to occur this winter, which will be led by CMAP staff.
Fairmont neighborhood plan (see website)	Trevor Dick	Apr. 2012	Staff assistance	A number of recommendations have been completed over the past quarter and some are underway including: 1) The County and the Township are working together to address flooding concerns -- \$30,000 in Community Development Block Grant (CDBG) funding has been secured to conduct a study of the flooding area and provide recommendations for improvement. 2) In November 2013 the community’s first sidewalk was installed, 3) the County applied for another Safe Routes to School grant to extend the sidewalk further.
Ferson-Otter watershed plan implementation	Nora Beck	Nov. 2013	Staff assistance	Final report sent in November.

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Hanover Park corridor study (see website)	Stephen Ostrander	Dec. 2012	Staff assistance and small grant	On December 9, Urban Land Institute Chicago met with Hanover Park to assess the current status of implementation of the recommendations of last year's ULI-led Technical Assistance Panel on the Irving Park Road corridor.
Homes for a Changing Region in northwest Cook (see website)	Jonathan Burch	Jan. 2013	Staff assistance	Valerie Kretchmer Associates finalized its senior needs study. At a December 10 meeting, staff and administrators from the five communities agreed on two years of focus activities that build off of the initial Homes report and the Kretchmer study. Short term efforts will focus on expanding Rolling Meadow's handyman and snow shoveling program to the other four communities, developing a senior needs resource guide, and working with Pace on coordinated call-a-ride service.
Joliet "Old Prison" redevelopment (see website)	Trevor Dick	May 2012	Staff assistance and small grant	CMAP staff will be attending the second meeting of the Collins Street Redevelopment Committee in January. The group continues to work together on redevelopment strategies for the prison property. A Phase One environmental study (pro bono by Carlson Environmental) has been completed for the east side property which will be presented at the January meeting.
Lakemoor comprehensive plan (see website)	Nora Beck	Feb. 2013	Staff assistance	Village is purchasing small parcels located in floodplain and near existing parks to expand open space – including the tower near Lily Lake. Initiating a study to determine if a TIF district at the intersection of 12 and 120 would meet requirements.
Liberty Prairie Conservancy local food system plan (see website)	Jessica Gershman	June 2013	Staff assistance	The Lake County Forest Preserve District Board unanimously passed a resolution approving the Principal Conclusions and Recommendations of the Liberty Prairie Reserve Master Plan on June 11. The Lake County Local Food Working group has met throughout the summer and early fall, with the goal of carrying forward the recommendations from the Lake County Sustainable Local Food Systems Report. Lake County Board adopted UDO amendments to support local food growing and bee/chicken keeping on residential property. The project has garnered local press coverage including interest from the Daily Herald editorial board. CMAP drafted a new policy for the Lake County FPD to allow/encourage food production on a portion of FPD-owned agricultural land that will be prioritized for such use by the District.

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Niles environmental action plan (see website)	Kristin Ihnchak	Feb. 2013	Staff assistance	The LTA program is providing funding for a bicycle and pedestrian plan, which will help to implement many of the EAP's transportation-related recommendations. In addition, Niles is beginning a zoning ordinance revision; CMAP staff will provide feedback as needed on how to translate related EAP recommendations to effective regulations. CMAP staff will continue to forward relevant grant opportunities.
Norridge comprehensive plan (see website)	Trevor Dick	Oct. 2012	Staff assistance	The Village of Norridge continues to work towards implementation of the Comprehensive Plan. During the last quarter, the Village has begun to seek appraisals and discuss with a property owner about purchasing a site for a new park. This is using OSLAD funds that the Village received for acquisition of a new park site (as recommended in the Comp Plan). Village staff has also review and approved the potential trail connections shown in the Draft CCFPD trails study that CMAP is currently working on.
Norridge zoning revisions	Jake Seid	July 2013	Staff assistance	Village staff and its ZBA continue to work through the recommendations outlined in the zoning analysis provided by CMAP. According to staff the ZBA discusses recommendations and items within that report at their monthly meetings and continues to work on updating components of their ordinance accordingly.
Northlake comprehensive plan (see website)	Trevor Dick	May 2013	Staff assistance	The Mayor and City Council continue to work towards implementation of the Comprehensive Plan. Since the plan was adopted, the City has entered into an easement agreement with ComEd to extend the Midland Trail North (as recommended). Construction of the bike trail is expected in 2015.
Park Forest sustainability plan (see website)	Kristin Ihnchak	May 2012	Staff assistance	The Chicago Community Trust's grant to Park Forest directly implements the recommendations of this project. A new LTA project to update the zoning ordinance was initiated in June. Staff will continue to forward potential grant opportunities to advance other plan priorities. Staff assisted in developing a Charter Award application for CNU Illinois, which the Village won in the category of "Best Town Plan" in December.
Red Line livability project (see website)	Kendra Smith	Nov. 2012	Staff assistance	DCP, CMAP and CTA will utilize project materials during future Community Education and Visioning sessions as well as in interaction with elected officials. DCP recently received CCT funding for continued

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				work on TOD/Red Line Extension work. Implementation work for the coming quarter focused on community TOD outreach and presentations held in November through CNU and Loyola University to interested stakeholders. ITE will also publish an article on the Red Line South Extension via their website http://www.ilite.org/
Regional arts and culture toolkit (see website)	Stephen Ostrander	June 2013	Staff assistance	Staff and regional partners continued to expand awareness of completed toolkit throughout the region.
Regional climate change adaptation toolkit (see website)	Jesse Elam	June 2013	Staff assistance	Toolkit has been released, and CMAP is presenting its findings to interested groups and seeking external funding to support working with interested local governments to apply the process described in the toolkit.
Riverside Central Business District plan (see website)	Nora Beck	Apr. 2013	Staff assistance	The Village Board combined the Zoning Board and Plan Commission to improve the review and permit process at their December meeting. The Riverside Economic Development Commission and Riverside Chamber of Commerce are continuing to implement a shop local campaign, with a website and poster campaign.
Round Lake Heights comprehensive plan (see website)	Jonathan Burch	Oct. 2013	Staff assistance	The next major activity for Round Lake Heights will be the recently approved LTA project with Round Lake, Round Lake Beach, Round Lake Heights, Round Lake Park, and Hainesville.
SSMMA housing investment prioritization (see website)	Nicole Woods	June 2012	Staff assistance	The organization continues to use and modernize the tool to assess projects in various Southland communities. Recently, SSMMA analyzed various sites from member communities to provide an overview of the strengths and weakness of each site. The housing investment tool was brought online this past summer and was selected as one of four winners in the Illinois Open Technology Challenge.
Silver Creek watershed plan implementation	Nora Beck	Nov. 2013	Staff assistance	Finalized reports were sent to each community in November.

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